### COVID-19 Field Protocol

**UCSB NRS Reserve Site Planning Checklist**  
**Last Updated 6.24.20**

<table>
<thead>
<tr>
<th>Department/Group/Project:</th>
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<tr>
<td>Field Team Leader Name, Phone, Email:</td>
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<tr>
<td>PI/Supervisor Name, Phone, Email:</td>
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<tr>
<td>Reserve:</td>
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<tr>
<td>RAMS Reservation Date(s):</td>
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#### Required Administration Prior to Visit
- Thoroughly fill out a [RAMS](#) application / reservation;
- Fill out [UC NRS liability waiver](#);
- Watch the [UCSB OR COVID-19 Safety Presentation](#);
- Download or print out reserve rules and safety guidelines (will vary by reserve);
- Enroll in a self-reporting Daily Symptom Tracking application ([Daily Tracking for UCSB users found here](#));

#### When Arriving at Reserve (Day Users)
- Check in (how will vary by reserve);
- Clean and disinfect surfaces on reserve specific items being used (vehicle, tools, outhouse, keypads, etc).
  
  *Users are expected to use their own cleaning/disinfecting products to maintain personal hygiene.*

#### When Arriving at Reserve (Overnight Users)
- Check in (how will vary by reserve);
- Attend onsite orientation (facemasks mandatory);
- Disperse to your assigned housing unit and get settled in;
- Wash hands often with soap and water;
- Clean/disinfect surfaces in assigned housing units and shared kitchen and bathroom facilities.
  
  *Cleaning/disinfecting products are stocked in each building.*
- Have facemask and other PPE readily available.

#### While Staying at a Reserve (Multi-Day Users)
- Adhere to social distancing plan established for communal facilities (plans will vary by reserve);
- Clean/disinfect surfaces in assigned housing, shared kitchen and bathroom facilities before and after use.
  
  *Cleaning/disinfecting products are stocked in each building.*
- Have facemask and other PPE readily available;
- Follow guidelines (forthcoming) established by UCSB to self-report symptoms/health status.

#### Before Leaving Reserve (All Users)
- Pack up personal items, food, trash, equipment and gear;
- Follow cleaning and check out procedures posted in each building or provided during orientation;
- Have facemask and other PPE readily available;
- Follow social distancing guidelines when cleaning shared spaces;
- Check out (will vary by reserve).

#### On-site Resources
- Reserve Manager email and phone number
- Reserve Steward email and phone number
- Emergency Medical Response: 911
- Office of Environment, Health & Safety: [https://www.ehs.ucsb.edu/](https://www.ehs.ucsb.edu/) or 1-805-893-7534
- UCSB Field Research Safety Program: [https://www.ehs.ucsb.edu/field-safety](https://www.ehs.ucsb.edu/field-safety)
- Local hospital or testing site contact information